



Terms and Conditions of Enrolment

Welcome to Blast Management International

Our Privacy Notice

Why we collect your personal information:

As a registered training organisation (RTO), we collect your personal information to enable the processing and management of your enrolment into one of BMI's vocational training courses.

It is a mandatory requirement for BMI to report our student completion details to the Federal Government through AVETMISS annually.

How we use your personal information:

We use your personal information to enable us to deliver VET courses to you, otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information:

We are required by Law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing, and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies, handle your personal information:

The NCVER will collect, hold, and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- Administration of VET, including program administration, regulation, monitoring and evaluation
- Facilitation of statistics and research relating to education, including surveys and data linkage
- Understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

DESE is authorised by laws, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET privacy notice [at www.dese.gov.au/national-vet-data/vet-privacy-notice](http://www.dese.gov.au/national-vet-data/vet-privacy-notice).

If for any reason you cannot access the privacy notice electronically on the Department's website, please get in touch with us at [Company E-mail] to obtain a copy of the notice.



BLAST MANAGEMENT INTERNATIONAL

RTO #31459 | ABN 64 109 478 097



Surveys

You may receive a student survey which may be run by a government department or an NVQER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information:

At any time, you may contact Blast Management International to:

- Request access to your personal information
- Correct your personal information
- Make a complaint about how your personal information has been handled
- Ask a question about this Privacy Notice

BMI Contact

Email: <mailto:enquires@blastmanagement.com.au>

Phone: (07) 3607 3862

Refund Policy

Details of the Blast Management International Fees and Charges / Refund Policy can be found in the Fee Administration and Refund Policy, Student Handbook and Blast Management International website.

DECLARATION

I would like to apply for enrolment in this course with Blast Management International RTO # 31459. I have read and understood the entry and course requirements and other course information on the Blast Management International website. I have been provided with and read the Blast Management International [Student Handbook](#), including the [Privacy Policy](#), [Fee Administration and Refund Policy](#), and other policies and procedures prior to enrolling.

By signing this enrolment application, I agree to allow Blast Management International to provide my employer, or the organisation that has funded my training, personal information about my enrolment, course progression, assessment status, and other course information on a periodic basis, during and/or after my enrolment period.

I understand that I will be required to supply a USI to Blast Management International in accordance with national legislation. I declare that I have answered all questions truthfully to the best of my knowledge. I understand that all my personal details including my USI are confidential and protected by relevant privacy laws.

I give my consent to Blast Management International to release my name, date of birth, contact details and statistical information, including my USI, to the relevant Federal government bodies for the purpose of auditing, regulation of training, obtaining feedback and as statistical information.

I have read and consent to the collection, use and disclosure of my personal information pursuant to the information detailed at Privacy Notice section of this form and the RTO's Privacy Policy found in the company website.

I understand that I may receive a National Centre for Vocational Education Research (NCVER) student survey.



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Version Control Table					
Date	Summary of Modifications	Modified by	Version	Date of Implementation	Next Review
19/01/2007	Document creation	BMI Training Manager	V1.0	6/06/2007	2012
01/02/2012	Document review – NVETR Act 2011	BMI Training Manager	V1.1		2017
04/07/2017	Document review – VET Data Policy	BMI Training Manager	V2.0	02/12/2017	2022
01/09/2021	Document review – update references	BMI Training Manager	V2.1	01/09/2021	2024
4/05/2023	Document revision – update DESE to DEWR & USI exemptions	BMI Training Manager	V2.2	4/05/2023	2024
28/07/2023	Document revision – full review New template and alignment	BMI Training Manager	V3.0	28/07/2023	2025

RTO INFORMATION

Document Name	Terms & Conditions of Enrolment v3.0
RTO Code	31459
RTO	Blast Management International
Address	40 Duncan Street, West End QLD 4101
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